

Cadet Orientation Flight (Powered) Report

Aircraft Data	Flight Release Number <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Aircraft Tail Number N <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Flight Date (MM/DD/YYYY) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Location <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
	Pilot CAPID <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Total Ferry Time <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Total O'Ride Time <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	CAPR 173-3 Rate <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Total Fuel/Oil Receipts <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Total Reimbursement <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
	Owner: <input type="checkbox"/> Corporate <input type="checkbox"/> Member Furnished							

Cadet Orientation Flight Data	Orientation Flights		Cadet CAPID	Cadet's Last Name	FI	Syl #	Flight Time
	Flight # <div style="border: 1px solid black; height: 20px; width: 20px; margin: 0 auto;"></div>	Front Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
	Flight # <div style="border: 1px solid black; height: 20px; width: 20px; margin: 0 auto;"></div>	Front Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
	Flight # <div style="border: 1px solid black; height: 20px; width: 20px; margin: 0 auto;"></div>	Front Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
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		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	
		Back Seat	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	<div style="border: 1px solid black; height: 20px; width: 20px;"></div>	

Validation	Orientation Pilot			Signature of Orientation Pilot		
	<div style="border: 1px solid black; height: 20px; width: 30px;"></div>	<div style="border: 1px solid black; height: 20px; width: 30px;"></div>	<div style="border: 1px solid black; height: 20px; width: 200px;"></div>			
	FI	MI	Last Name	MM	DD	YYYY
	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>			<div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
	Phone			Date Signed		

E-Mail Address:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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***** Send to Headquarters, Colorado Wing Attn: COWG/DO7 w/all fuel receipts attached. *****



CADET ORIENTATION FLIGHT CONSOLIDATION REPORT COWGF 7 INSTRUCTIONS

Cadet O'Flight Data Entry Instructions for filling out the COWG Form 7.

1. Aircraft Data.

- a. **Flight Release Number:** (Optional) Enter the name of the flight release officer or the flight release number.
- b. **Aircraft Tail Number:** Enter the aircraft tail number.
- c. **Flight Date:** Enter date as indicated. The program will not accept "04". You must enter "2004".
- d. **Location:** Enter the Airport Code where the first O'Ride is conducted.
- e. **Pilot CAPID:** Enter your, the O'Pilot's, CAPID.
- f. **Total Ferry Time:** Enter any ferry time.
- g. **Total O'Ride Time:** This must be the sum of all syllabus flights.
- h. **CAPR 173-3 Rate:** Enter the rate associated with the aircraft being used IAW CAPR 173-3.
- i. **Total Fuel/Oil Receipts:** Enter the total of all fuel/oil receipts. **All receipts must be attached to the COWGF 7 when it is forwarded to wing.**
- j. **Total Reimbursement:** Total Reimbursement = (Ferry Time + O'Ride Time) X (Rate) + (Fuel/Oil).
- k. **Owner:** Check the box that indicates the owner of the aircraft.

2. **Cadet Orientation Flight Data.** This form is designed to accept four separate flights. Flight 1 will usually begin at the originating airport. Flight 2 will begin when the cadet in the front seat is replaced. Each flight will begin with a cadet in the front seat. Cadets in the back seat will be documented.

a. **Flight #.** Enter the number of the flight. If more than 4 flights are flown for this aircraft, on this date, by this pilot, add another COWG Form 7. Enter Page 1 of 2 or Page 2 of 2 at the bottom.

b. **Front Seat Cadet.** **(NOTE: COWG cannot be reimbursed if the cadet is no longer a member when the flight is verified by the verifying officer. When checking the cadet's ID Card, ensure that he/she has at least 60 days remaining on the expiration date.)**

- (1) Enter the Cadet's CAPID.
- (2) Enter the Cadet's Last Name.
- (3) Enter the Cadet's First Initial.
- (4) Enter the Syllabus Number - 6 through 10 for Powered Flight.
- (5) Enter the flight time for this flight.

c. **Back Seat Cadet.** Enter the same information that was needed in 2a(1) through 2a(3) above.

d. For subsequent flights adjust the names as needed.

3. **Validation.** The validation section is self explanatory. Enter your, the O'Pilot's, initials and name, phone number, date signed and E-Mail Address. Signing the form indicates that the information is accurate. **Mark the "Posted To NHQ" if you have entered the data into the "After Flight Reporting" system. If you need access to the "After Flight Reporting" system contact one of the Wing WSA's**

**Forward the original of this form to Headquarters, Colorado Wing Attn: COWG/DO7
within 7 calendar days after flight.**

Ensure all fuel receipts are attached.